



ALABAMA STATE BOARD OF REGISTRATION FOR INTERIOR DESIGN

Post Office Box 11026 ♦ Birmingham, AL 35202 ♦ 205-317-0356

E-Mail: ID.admin@idboard.alabama.gov

www.idboard.alabama.gov

NCIDQ CERTIFICATE VERIFICATION REQUEST

INSTRUCTIONS:

- To request verification that you met NCIDQ's eligibility requirements, and passed all required NCIDQ Examination sections, mail or fax the to NCIDQ at the address below.
- Allow 2-3 weeks for your verification request to be processed.
- New and Active Certificate holders receive unlimited free verification. Non-active Certificate holders pay \$20.00 for each verification.

VERIFICATION REQUEST

NCIDQ is requested by the undersigned to furnish the ALABAMA STATE BOARD OF REGISTRATION FOR INTERIOR DESIGN, Post Office Box 11026, Birmingham, AL 35202, verification that the undersigned has successfully passed all sections of the NCIDQ examination and the date passed. I authorize NCIDQ to verify my Certificate.

Signature: _____ Date: _____

NAME AND CONTACT INFORMATION

Name: _____ Maiden Name (if applicable) _____

Primary Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ E-Mail: _____

NCIDQ Number: _____ My Certificate is: ☐ Active ☐ Non-active

PAYMENT - NON-ACTIVE CERTIFICATE HOLDERS ONLY

Amount Enclosed \$ _____ Check Number _____

OR

Credit Card: ☐ Visa ☐ Master Card ☐ American Express ☐ Discover

Card Number: _____ Expiration Date: _____

Cardholder Name: _____

Billing Address: _____

City: _____ State: _____ Zip: _____

Cardholder Signature: _____ Date: _____

Mail or fax this form to:

National Council for Interior Design Qualification
1200 18th Street NW, Suite 1001
Washington, DC 20036-2506
Fax (202) 721-0221